

UNITED S. ES DEPARTMENT OF COMMERCE
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FILING DATE

FIRST NAMED APPLICANT

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Manual of Patent Examining Procedure, Section 713.04 Substance of Interview must Be Made of Record

A complete written statement as to the substance of any face to face or telephone interview with regard to an application must be made of record in the application, whether or not an agreement with the examiner was reached at the interview.

- (b) In every instance where reconsideration is requested in view of an interview with an examiner, a complete written statement of the reasons presented at the spring the example of the reasons presented at the spring the example of the reasons o (b) In every instance where reconsideration is requested in view of an interview with an examiner, a complete written statement of the reasons presented at the interview as warranting favorable action must be filed by the applicant. An interview does not remove the necessity for response to Office action as specified in §§ 111.1.135. (35 U.S.C.132)
- § 1.2. Business to be transacted in writing. All business with the Patent or Trademark Office should be transacted in writing. The personal attendance of applicants or their attorneys or agents at the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office is unnecessary. The action of the Patent and Trademark Office will be paid to any alleged oral promise, stipulation, or understanding in relation to which there is disagreement or understanding in the Office. No attention will be paid to any alleged oral promise, stipulation, or understanding in relation to which there is disagreement or understanding in the Office. No attention will be paid to any alleged oral promise, stipulation, or understanding in relation to which there is disagreement or understanding in the Office. No attention will be paid to any alleged oral promise, stipulation, or understanding in relation to which there is disagreement.

The action of the Patent and Trademark Office cannot be based exclusively on the written record in the Office if that record is itself incomplete through the failure record the substance of interviews. doubt.

It is the responsibility of the applicant or the attorney or agent to make the substance of an interview of record in the application file, unless the examiner indicates of the responsibility of the applicant or the attorney or agent to make the substance of an interview of record in the application file, unless the examiner on the ouestion of the responsibility of the applicant or the attorney or agent to make the substance of an interview of record in the application file, unless the examiner indicates. It is the responsibility of the applicant or the attorney or agent to make the substance of an interview of record in the application file, unless the examiner indicates he or she will do so. It is the examiner's responsibility to see that such a record is made and to correct material inaccuracies which bear directly on the question of patentability. to record the substance of interviews.

Examiners must complete a two-sheet carbon interleaf Interview Summary Form for each interview held after January 1, 1978 where a matter of substance has been discussed during the interview by checking the appropriate boxes and filling in the blanks in neat handwritten form using a ball point pen. Discussions regarding the interview by checking the appropriate boxes and filling in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks in the blanks in neat handwritten form using a ball point pen. Discussions regarding the blanks in the blanks i

The Interview Summary Form shall be given an appropriate paper number, placed in the right hand portion of the file, and listed on the "Contents" list on the file wrapper. The docket and serial register cards need not be updated to reflect interviews. In a personal interview, the copy is mailed to the applicant's correspondence. The docket and serial register cards need not be updated to reflect interviews. In the case of a telephonic interview, the copy is mailed to the applicant's correspondence from the examiner is not likely before an allowance or if other circumstances address either with or prior to the next official communication. If additional correspondence from the examiner is not likely before an allowance or if other circumstances address either with or prior to the next official communication. If additional correspondence from the next official communication. address ellner with or prior to the next official communication, it additional correspondence from the examiner is not likely befor dictate, the Form should be mailed promptly after the telephonic interview rather than with the next official communication.

The Form provides for recordation of the following information:

- -Serial Number of the application
- -Name of applicant
- Name of examiner
- -Date of interview

- An identification of the claims discussed
 An identification of the specific prior art discussed
 An indication whether an agreement was reached and if so, a description of the general nature of the agreement (may be by attachment of a copy of the agreement and description of the general nature of the agreement (may be by attachment of acceptance). - Type of Interview (personal or telephonic)
 - Name of participant(s)) (applicant, attorney or agent, etc.)
 - An indication whether or not an exhibit was shown or a demonstration conducted An indication whether an agreement was reached and if so, a description of the general nature of the agreement (may be by attachment of a copy of amendments or claims agreed as being allowable). (Agreements as to allowability are tentative and do not restrict further action by the examiner to the contrary.)

The signature of the examiner who conducted the interview

- The signature of the examiner who conducted the interview

- Names of other Patent and Trademark Office personnel present.

The Form also contains a statement reminding the applicant of his responsibility to record the substance of the interview. It is desireable that the examiner orally remind the applicant of his obligation to record the substance of the interview or when it is adequately recorded on the applicant and on the applicant and the examiner will record same. Where the examiner arrees to record the substance of the interview or when it is adequately recorded on the applicant and the examiner will record same. Where the examiner arrees to record the substance of the interview or when it is adequately recorded on the It is desireable that the examiner orally remind the applicant of his obligation to record the substance of the interview in each case unless both applicant and examiner agree that the examiner will record same. Where the examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agree that the examiner will record same. Where the examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agrees to record the substance of the interview in each case unless both applicant and examiner agrees to record the substance of the interview in each case unless both applicant and examiner agrees to record the substance of the interview in each case unless both applicant and examiner agrees to record the substance of the interview in each case unless both applicant and examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agrees to record the substance of the interview, or when it is adequately recorded on the examiner agrees to record the substance of the interview. examiner agree that the examiner will record same. Where the examiner agrees to record the substance of the interview, or when it is adequately recorded on the Form or in an attachment to the Form, the examiner should check a box at the bottom of the Form informing the applicant that he need not supplement the Form by submitting a separate record of the substance of the interview.

It should be noted, however, that the Interview Summary Form will not normally be considered a complete and proper recordation of the interview unless it includes, or is supplemented by the applicant or the examiner to include, all of the applicable items required below concerning the substance of the interview. it should be noted, nowever, that the Interview Summary Form with not normally be considered a complete and proper recordation of the interview unler or is supplemented by the applicant or the examiner to include, all of the applicable items required below concerning the substance of the interview:

A complete and proper recordation of the substance of any interview should include at least the following applicable items:

- 1) A brief description of the nature of any exhibit shown or any demonstration conducted,

- 3) an identification of specific prior art discussed,
 4) an identification of the principal proposed amendments of a substantive nature discussed, unless these are already described on the interview Summary
 Form completed by the examiner.
- Form completed by the examiner.

 5) a brief identification of the general thrust of the principal arguments presented to the examiner. The identification of the arguments is sufficient if the general nature elaborate. A verbatim or highly detailed description of the arguments is not required. The identification file. Of course, the applicant may desire to return or highly detailed description of the examiner can be understood in the context of the application file. Of course, the applicant may desire to thrust of the principal arguments made to the examiner can be understood in the context of the examiner, examiner, and the principal arguments which he feels were or might be persuasive to the examiner.
- emphasize and fully describe those arguments which he feels were or might be persuasive to the examiner,

 6) a general indication of any other pertinent matters discussed, and

 7) if appropriate, the general results or outcome of the interview unless already described in the Interview Stimmary Form completed by the examiner.

Examiners are expected to carefully review the applicant's record of the substance of an interview. If the record is not complete or accurate, the examiner will give the applicant one month from the date of the notifying letter or the remainder of any period for response, whichever is longer, to complete the response and thereby avoid abandonment of the application (37 CFR 1.135(c)).

Applicant's summary of what took place at the interview should be carefully checked to determine the accuracy of any argument or statement attributed to the examiner during the interview. If there is an inaccuracy and it bears directly on the question of patentability, it should be pointed out in the next Office letter. If the examiner during the interview. If there is an inaccuracy and it bears directly on the question of patentability, it should be pointed out in the next Office letter. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record examiner should be pointed out in the next Office letter. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what took place at the interview should send a letter setting forth his or her version of the statement attributed to him. If the record is a summary of what the record is a summary of what the statement attributed to him. If the record is a summary of what the record is a summary of which abandonment of the application (37 CFR 1.135(c)). the examiner's initials